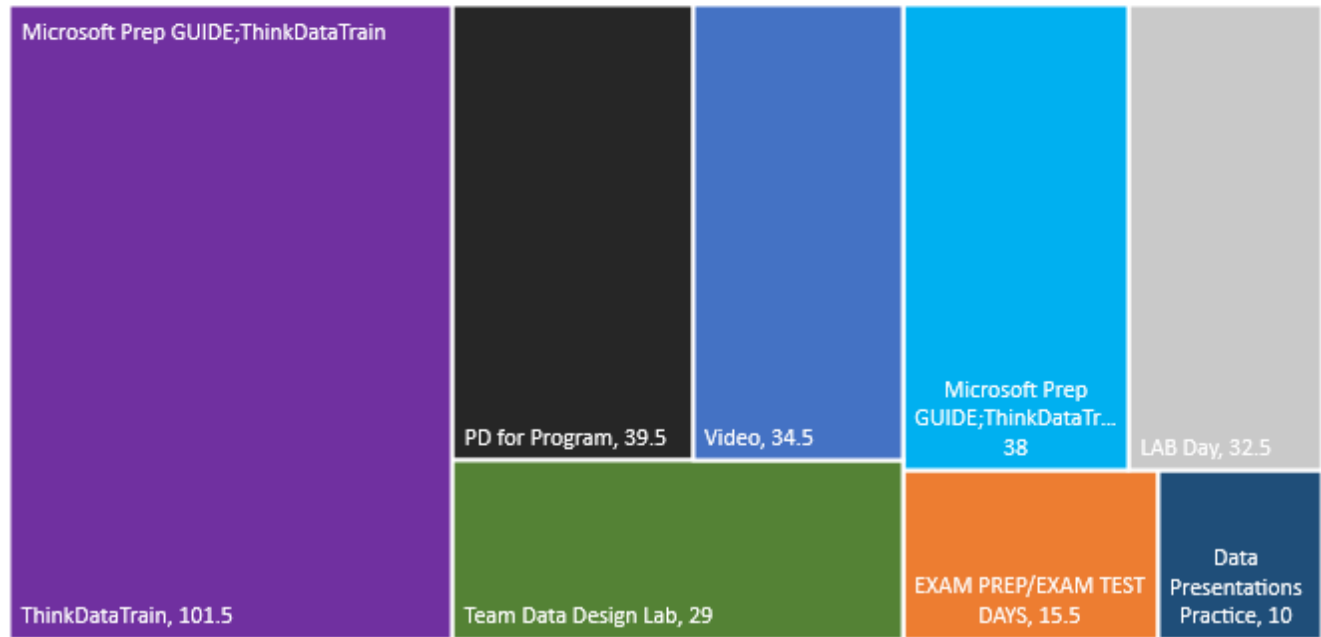


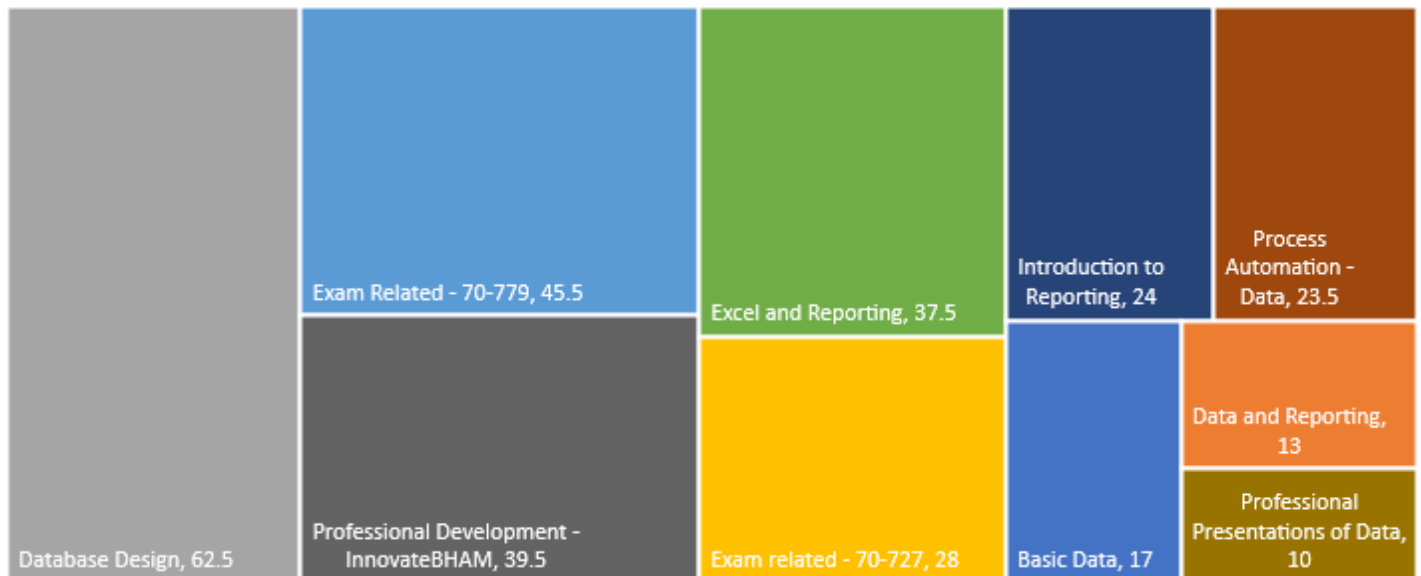
Total Time On Each Category

- Data Presentations Practice
- EXAM PREP/EXAM TEST DAYS
- LAB Day
- Microsoft Prep GUIDE;ThinkDataTrain
- Microsoft Prep GUIDE;ThinkDataTrain



Core Topics

- Basic Data
- Data and Reporting
- Database Design
- Exam related - 70-727
- Exam Related - 70-779
- Excel and Reporting
- Introduction to Reporting
- Process Automation - Data
- Professional Development - InnovateBHAM
- Professional Presentations of Data



Core Topic, Subject	Time Allotted
Basic Data	17
Introduction to Excel	5
LinkedIn Learning - Learning Data Analytics	2
Not So Fundamental Excel	10
Data and Reporting	13
Building Solutions for Data - SharePoint	13
Database Design	62.5
Database Design - lab	18
Intro to Tableau	2.5
Introduction Database Design	13
Team Database Design - lab	29
Exam related - 70-727	28
EXAM 77-727 - Excel 2016: Core Data Analysis, Manipulation, and Presentation	8
EXAM Prep Exam 77-727 - Excel 2016: Core Data Analysis, Manipulation, and Presentation	20
Exam Related - 70-779	45.5
Exam 70-779/Course 20779 - Analyzing and Visualizing Data with Microsoft Excel	7.5
Prep Exam 70-779/Course 20779 - Analyzing and Visualizing Data with Microsoft Excel	38
Excel and Reporting	37.5
Dashboard for Excel	5
Excel Functions, Data, Charts and Pivots	18
Excel Project Day	14.5
Introduction to Reporting	24
Intro to Tableau	0.5
Introduction Querying and Reporting	13
PowerBI	8
Visualization	2.5
Process Automation - Data	23.5
Excel Macros & VBA	18
SharePoint	5.5
Professional Development - InnovateBHAM	39.5
Head Shots	1
L & L Professional Development	1
Orientation	3
Professional Development	32.5
Professional Development L & L	2
Professional Presentations of Data	10
Data Project Presentations	10
Grand Total	300.5

Two Potential Certifications:

Exam 77-727 - Excel 2016: Core Data Analysis, Manipulation, and Presentation

Exam 70-779/Course 20779 - Analyzing and Visualizing Data with Microsoft Excel